

# GROUP TRAVEL PLANNER

## School Contact Information

Name:	School Name:
Position:	Destination:
Email:	Depart Australia:
Phone:	Return landing date in Australia:

## General Information

1. Are you planning to replicate an existing itinerary:  Y  N

If yes, please provide a sample itinerary when returning this Group Travel Planner

2. Has the school given approval for the for the creation of a tour/program proposal?  Y  N

If not, what is the timeframe for this approval?

3. Is this program/tour part of an:

- Education Department tender process
- Internal school board/council tender process
- Neither

4. Has the school suggested a budget for the program per student:  Y  N

- Under \$4000
- \$4000 - \$5000
- \$5000 - \$6000
- \$6000 - \$7000
- \$7000 - \$8000
- \$8000 +

## Tour/Program Information

Nacel Australasia tours and program proposals are created on a minimum 10 students and based on the initial estimated numbers the school provide. The costs associated with teacher flights, transfers and teacher homestay accommodation are included in the tour/program(s) fee per student.

Teachers are able to have alternative accommodation options that can be arranged by Nacel Australasia at an additional cost

Estimated number of students: \_\_\_\_\_ Estimated number of teachers: \_\_\_\_\_

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## Tour/Program Type

Nacel Australasia arrange a variety of tours/programs for Australian school students, including yet not limited to:

### Language & Cultural Immersion (Homestay and high school)

All meals with host family and high school attendance

### Language School

With homestay, hostel or hotel accommodation

### Art Tours

Eg. Museum tours throughout France & Italy to follow the Masters

### Sport Camps

Eg. Tennis in France, basketball in USA, soccer in Spain, equestrian in Germany

### Cuisine Tours

Eg. Italian cuisine from North to South

### History Tours

Eg. Battlefields in Normandy, French Revolution study

**Please list the outcomes/specific places of interest/geography the school would like to achieve/visit with this tour/program:** i.e. language acceleration, cultural awareness, to visualise current curriculum topics like historical sites, museums, battlefields

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## Region Information for Language & Cultural Immersion Programs

**Nacel Australasia can discuss any requests from a school for a geographical region for this program. If the school does not request a geographical region, Nacel Australasia and our international partners will place students according to the host families and school availability.**

Region request(s):

Y  N

Region(s):

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## Sightseeing Options

**Nacel Australasia is able to arrange sightseeing options of any duration that can be incorporated at the beginning or end of a language and cultural immersion program.**

Sightseeing Schedule:  At the beginning of program  At the end of program

Duration: (no. of days/nights) eg. 4 week homestay and high school + 4 night/3 day Rome

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## Airline

Does the school have a preferred airline(s):

Y  N

Please state:

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## Accommodation

**Homestay accommodation will be provided for all language and cultural immersion high school programs**

For sightseeing and tours, please choose from the options below:

- Hostel - multi-share rooms of 2 – 8 students per room
- Hotel – twin room, generally 3 stars
- Homestay – host family with a child of a similar age

Or for any accommodation not listed that is requested, please state:

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## Sister School

**A sister school is an agreement between your school and another to host students on a reciprocal basis**

Do you have a sister school relationship?

Y  N

Does the school wish Nacel Australasia to facilitate the setup of a sister school?

Y  N

Are you looking to include a visit to your sister school?

Y  N

If yes, at what stage during the program?

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Will the sister school arrange accommodation during the program?

Y  N

Please provide address and contact details for the sister school:

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## Meal Options for Sightseeing & Tours

- Half Board**  
Breakfast and dinner at accommodation  
Lunch at student's own expense
- Half board**  
Breakfast at accommodation and packed lunch  
Dinner at own expense
- Full board**  
Breakfast and dinner at accommodation, packed lunch

Other: (please state)

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## Insurance Information for all Programs, Tours & Sightseeing Options

Please confirm if the students and teachers will be travelling on a comprehensive travel insurance policy provided by the school

Y  N

Nacel Australasia is able to provide a comprehensive travel insurance policy through DUAL Australia Pty Ltd to be included in the student's program fee

Refer to the website for a copy of the [Product Disclosure Statement \(PDS\)](#)

Please confirm if you would like this policy included in the student's program fee

Y  N

## Any Additional Information:

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## Timeline

- A group travel proposal will be forwarded detailing the above information for school approval
- Once the group travel proposal is agreed to, a Memorandum of Understanding signed by an authorised school representative will be required
- Expressions of interest (EOI) for students distributed
- Upon registered interest of 10 or more students, Nacel Australasia will discuss a suitable time with the school for an information session for students and parents to be arranged