

GROUP TRAVEL PLANNER

School Contact Information

Name:	School Name:
Position:	Destination:
Email:	Depart Australia:
Phone:	Return landing date in Australia:

General Information

1. Are you planning to replicate an existing itinerary: Y N

If yes, please provide a sample itinerary when returning this Group Travel Planner

2. Has the school given approval for the for the creation of a tour/program proposal? Y N

If not, what is the timeframe for this approval?

3. Is this program/tour part of an:

- Education Department tender process
- Internal school board/council tender process
- Neither

4. Has the school suggested a budget for the program per student: Y N

- Under \$4000
- \$4000 - \$5000
- \$5000 - \$6000
- \$6000 - \$7000
- \$7000 - \$8000
- \$8000 +

Tour/Program Information

Nacel Australasia tours and program proposals are created on a minimum 10 students and based on the initial estimated numbers the school provide. The costs associated with teacher flights, transfers and teacher homestay accommodation are included in the tour/program(s) fee per student.

Teachers are able to have alternative accommodation options that can be arranged by Nacel Australasia at an additional cost

Estimated number of students: _____ Estimated number of teachers: _____

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Tour/Program Type

Nacel Australasia arrange a variety of tours/programs for Australian school students, including yet not limited to:

Language & Cultural Immersion (Homestay and high school)

All meals with host family and high school attendance

Language School

With homestay, hostel or hotel accommodation

Art Tours

Eg. Museum tours throughout France & Italy to follow the Masters

Sport Camps

Eg. Tennis in France, basketball in USA, soccer in Spain, equestrian in Germany

Cuisine Tours

Eg. Italian cuisine from North to South

History Tours

Eg. Battlefields in Normandy, French Revolution study

Please list the outcomes/specific places of interest/geography the school would like to achieve/visit with this tour/program: i.e. language acceleration, cultural awareness, to visualise current curriculum topics like historical sites, museums, battlefields

Region Information for Language & Cultural Immersion Programs

Nacel Australasia can discuss any requests from a school for a geographical region for this program. If the school does not request a geographical region, Nacel Australasia and our international partners will place students according to the host families and school availability.

Region request(s):

Y N

Region(s):

Sightseeing Options

Nacel Australasia is able to arrange sightseeing options of any duration that can be incorporated at the beginning or end of a language and cultural immersion program.

Sightseeing Schedule: At the beginning of program At the end of program

Duration: (no. of days/nights) eg. 4 week homestay and high school + 4 night/3 day Rome

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Airline

Does the school have a preferred airline(s):

Y N

Please state:

Accommodation

Homestay accommodation will be provided for all language and cultural immersion high school programs

For sightseeing and tours, please choose from the options below:

- Hostel - multi-share rooms of 2 – 8 students per room
- Hotel – twin room, generally 3 stars
- Homestay – host family with a child of a similar age

Or for any accommodation not listed that is requested, please state:

Sister School

A sister school is an agreement between your school and another to host students on a reciprocal basis

Do you have a sister school relationship?

Y N

Does the school wish Nacel Australasia to facilitate the setup of a sister school?

Y N

Are you looking to include a visit to your sister school?

Y N

If yes, at what stage during the program?

Will the sister school arrange accommodation during the program?

Y N

Please provide address and contact details for the sister school:

Meal Options for Sightseeing & Tours

- Half Board**
Breakfast and dinner at accommodation
Lunch at student's own expense
- Half board**
Breakfast at accommodation and packed lunch
Dinner at own expense
- Full board**
Breakfast and dinner at accommodation, packed lunch

Other: (please state)

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Insurance Information for all Programs, Tours & Sightseeing Options

Please confirm if the students and teachers will be travelling on a comprehensive travel insurance policy provided by the school

Y N

Nacel Australasia is able to provide a comprehensive travel insurance policy through DUAL Australia Pty Ltd to be included in the student's program fee

Refer to the website for a copy of the [Product Disclosure Statement \(PDS\)](#)

Please confirm if you would like this policy included in the student's program fee

Y N

Any Additional Information:

Timeline

- A group travel proposal will be forwarded detailing the above information for school approval
- Once the group travel proposal is agreed to, a Memorandum of Understanding signed by an authorised school representative will be required
- Expressions of interest (EOI) for students distributed
- Upon registered interest of 10 or more students, Nacel Australasia will discuss a suitable time with the school for an information session for students and parents to be arranged